

Going Green at Loyola: For Employees

Recycling and Composting

Loyola participates in a recycling program through Allied Waste and a composting program through Waste Neutral. Recycling bins are available across campus. Composting is currently only available in Boulder Garden Café with plans to expand if the program is successful.

Recycling

- Paper (newspaper, corrugated cardboard, notebooks, scrap paper)
- Glass (bottles and jars)
- Plastics #1-7 (bottles, jugs, jars, tubs, binders, cups, take out containers)
- Metal (aluminum, aerosol cans, tin cans, tin foil)

Composting

- All food products
- Used tea bags/coffee grounds
- Food soiled napkins
- Greenware plastic cups
- Boulder take away containers and silverware

Energy

We take many steps on campus to manage our energy consumption. These steps include:

- Seasonal temperature goals for all campus buildings
 - Heating Season: 68-70
 - Cooling Season: 74-76
- Prohibition on all non-Facilities space heaters
- Advocate personal energy responsibilities: shut off lights, computers, monitors, and printers at the end of each day. Always shut windows and close blinds

Other Tips

- Use a reusable mug/cup instead of disposable
- Check your office (and neighboring offices) for extra supplies before purchasing new ones
- Ask your Green Office Representative what you can do to help. Don't have one? Get involved!
- **Always** print double sided
- Check yourself: do you really need to print that or can you work with it digitally?

Visit loyola.edu/sustainability for more information about sustainability initiatives on campus.